

# Northwoods COMPUTER GUY LLC



## PICK-UP / DROP-OFF RELEASE FORM

- First Time Customer  
 Returning Customer

Name: \_\_\_\_\_ Phones: \_\_\_\_\_ &: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

### Parts Picked Up / Dropped Off:

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Laptop PC      | <input type="checkbox"/> All-In-One PC & Power Cable | <input type="checkbox"/> Mouse      |
| <input type="checkbox"/> Desktop PC     | <input type="checkbox"/> Power Cable (Laptops Only)  | <input type="checkbox"/> Keyboard   |
| <input type="checkbox"/> Tablet / Phone | <input type="checkbox"/> CD's (OS / Software)        | <input type="checkbox"/> USB Device |
| <input type="checkbox"/> Other _____    |  |                                     |

Log In Password: (Not Pin Number)

Pin Number:

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Description of Computer Problem:

Call With Estimate:  YES  NO

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Technician Notes: (Special instructions, damage present etc...)

Paid:  Cash  Check  Charge

- Broken Screen  Broken Hinge  Damaged Case  Missing Keys  Missing Parts (List)

### Customer agrees to the following terms:

1. The removal of software & viruses or adding/removing software & hardware can sometimes result in the loss or corruption of data. I will not hold Northwoods Computer Guy liable for any lost data.
2. Payment for services rendered is due on completion of the service. If your computer/part is not picked up within 60 days of service completion date or payment has not been made, The Northwoods Computer Guy reserves the right to sell your item to recover lost wages.
3. Most repairs are completed in 24-48 hours, however do to limits outside of our control (Part Orders, Shipping delays, incorrectly shipped parts, or additional problems found during the service) repair times can exceed that estimate.

I, the customer, understand and agree to these terms.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notice: This form remains in the Northwoods Computer Guy office