



1007 S. Superior St.  
Antigo, WI 54409  
Office: 715-623-2468  
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**COMPUTER PICK-UP / DROP-OFF FORM**

Name: \_\_\_\_\_ Phones: \_\_\_\_\_ / \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Parts Picked Up / Dropped Off:**

- Laptop PC
- Desktop PC
- Tablet / Phone
- Other \_\_\_\_\_
- All-In-One PC & Power Cable
- Power Cable (Laptops Only)
- CD's (OS / Software)
- Mouse
- Keyboard
- USB Device

**Windows Log on Username**

**Passwords:**

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**Description of Computer Problem:**

**Call With Estimate:**  YES  NO

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**Technician Notes:** (Special instructions, damage present etc...)

- Broken Screen
- Broken Hinge
- Damaged Case
- Missing Keys
- Missing Parts (List)

**Customer agrees to the following terms:**

1. The removal of software & viruses or adding/removing software & hardware can sometimes result in the loss or corruption of data. I will not hold Northwoods Computer Guy liable for any lost data.
2. Payment for services rendered is due on completion of the service. If your computer/part is not picked up within 60 days of service completion date or payment has not been made, The Northwoods Computer Guy reserves the right to sell your item to recover lost wages.

**I, the customer, understand and agree to these terms.**

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_