



1007 S. Superior St.  
Antigo, WI 54409  
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**2018 COMPUTER PICKUP / DROPOFF FORM**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Parts Picked Up / Dropped Off:**

- |   |   |                                     |
|---|---|-------------------------------------|
| <input type="checkbox"/> Laptop PC      | <input type="checkbox"/> Power Supply (Surface Pro & Chromebook only) | <input type="checkbox"/> Mouse      |
| <input type="checkbox"/> Desktop PC     | <input type="checkbox"/> Power Cable (All in Ones only)               | <input type="checkbox"/> Keyboard   |
| <input type="checkbox"/> Tablet / Phone | <input type="checkbox"/> CD's ( OS / Software )                       | <input type="checkbox"/> USB Device |
| <input type="checkbox"/> Other _____    |   |                                     |

<b>Windows Log on Username</b>	<b>Passwords:</b>
_____	_____

**Description of Computer Problem:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Technician Notes:** (Special instructions, damage present etc...) \_\_\_\_\_ Call with estimate? YES NO  
\_\_\_\_\_  
\_\_\_\_\_

**Customer agrees to the following terms:**

1. The removal of software & viruses or adding/removing software & hardware can sometimes result in the loss or corruption of data. I will not hold Northwoods Computer Guy liable for any lost data.
2. Payment for services rendered is due on completion of the service. If your computer/part is not picked up within 60 days of service completion date or payment has not been made, The Northwoods Computer Guy reserves the right to sell your item to recover lost wages.

**I, the customer, understand and agree to these terms.**

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Receiving Technician:** \_\_\_\_\_ **Work Order:** \_\_\_\_\_